



Information on Features Available in Zoom

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Features	Zoom
Host an online meeting with <u>audio</u> , <u>video</u> , and <u>chat</u>	<u>Up to 300 Participants for Employees/100 for Students</u>
Call-in teleconferencing	<u>Yes</u>
Max # Participant Thumbnails on One Screen	<u>49</u>
Attendance	<u>Yes</u>
Background Image	<u>Yes</u>
Break-out Rooms	<u>Yes</u>
Closed Captioning	Third party service; or <u>Participant types in real time</u>
Connect from iPad/Mobile	<u>Yes</u>
External Participant May Join	<u>Yes</u>
File Transfer	<u>Yes – in Chat</u>
Hand Raising	<u>Yes</u>
Notes	No
Outlook Calendar Integration	<u>Yes</u>
Participant Management	<u>Yes</u>
Polling	<u>Yes</u>
Personal Room	<u>Yes</u>
Personal Room – Lock	<u>Yes</u>
Personal Room - Waiting Room	<u>Yes</u>
Reports	<u>Yes</u>
Screen Sharing	<u>Yes</u>
Record Video & Audio	<u>Yes</u>
Record Chat	<u>Yes</u>
Transcript of Meeting	<u>Yes</u>
Whiteboard	<u>Yes</u>