

LEGAL FUNDAMENTALS  
Prof. Dominique Martinez  
(she / her)  
Spring 2024

*This syllabus is subject to further change or revision, as needed, to best realize the educational goals of the course. Necessary revisions will be announced in class or on course materials with fair prior notice. It is the student's obligation to keep aware of developments.*

Class Schedule: Monday, 1:00 pm – 3:55 pm

Location: Online

Office Hours: Weds., 1:00pm – 4:00pm; or by appointment (<https://calendly.com/dmarti42gmu>)

Email: [dmarti42@gmu.edu](mailto:dmarti42@gmu.edu)

Zoom Personal Meeting Room: <https://gmu.zoom.us/j/4685887331>

Required Materials\*:

*Compass*

*MBE Subjects: Outline Materials*

Physical materials will be provided in-person and can be picked up from my faculty assistant.

Details for pick up will be provided closer to the start of class. These materials cannot be purchased through the campus bookstore.

Required Digital Platforms:

**Compass Platform<sup>†</sup>**

Tech Support: 800-523-0777; [fsupport@kaplan.com](mailto:fsupport@kaplan.com)

**TWEN**

Tech Support: John Scherr, [jscherr@gmu.edu](mailto:jscherr@gmu.edu); ext. 38111

**ZOOM**

Recommended Materials:

MBE Supplemental Materials:

Adaptibar

Emanuel Strategies & Tactics for the MBE

Emanuel Strategies & Tactics for the MBE2

Study Aid Supplemental Materials:

Kaplan Flash Cards (MEE and/or MBE)

CriticalPass Flash Cards (MEE and/or MBE)

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\*An email from Kaplan's Institutional Solutions will be sent to you with instructions on how to access your online resources, which include assignments as well as a bank of questions (the QBank) for additional practice. Be sure, at the outset, that you are aware of each of the resources that will be used throughout the course, both hard copy and electronic. If you are unable to the course materials, do not hesitate to contact me.

<sup>†</sup> If you are experiencing difficulties with submitting your payment online, you must contact Kaplan's Customer Support Center.

## Syllabus and Course Schedule

<b>COURSE OVERVIEW</b> .....	3
Learning Outcomes: .....	3
Class Communication .....	3
TWEN .....	3
Course Policies .....	3
<b>COURSE REQUIREMENTS</b> .....	4
Grading .....	4
Mandatory Assessments.....	4
Timely submission of assignments.....	5
Classroom Participation.....	6
Soft-Skills Assignments .....	6
QBank Questions.....	6
Quizzes .....	7
Essays .....	8
Mid-Semester and End-of-Semester Assessments.....	9
<b>COURSE CALENDAR:</b> .....	11
Assignments and Deadlines .....	13

## **COURSE OVERVIEW**

This course is designed to provide early preparation for the bar exam: both the Multistate Bar Exam (MBE), which are multiple choice question that are developed by the National Conference of Bar Examiners (NCBE), as well as the written portion of the exam. This course focuses on the development of skills, test performance techniques, and a strategic mindset, without which no examinee can optimize their exam preparation or their exam-day performance. This course is NOT intended to replace the need for a full bar review course. All students must take a commercial bar review course prior to the bar exam to prepare adequately for bar passage.

## **Learning Outcomes:**

The following learning objectives describe what should you have achieved by the end of the semester:

1. Understanding Rules of Law—Mastery of specific rules of law.
2. Rule Analysis—Ability to read and understand fact patterns and apply the rules of law to the facts presented.
3. Legal Problem Solving—Successful application of case precedent, the law and statutes to a fact patterns.
4. Legal Argument and Drafting—Structuring of an objective argument, using the relevant facts and applicable law.
5. Critical Thinking—Incorporation of critiques into your everyday legal work.
6. Communication – Improved written communication.

## **Class Communication**

The best way to connect with me is via email. You can expect a response within 24 hours depending on schedules. There may be times when an answer to your question should be shared with the class. In such instances, I either will post a response on TWEN, or will answer the question directly in class. I am also available during my office hours.

## **TWEN**

It is mandatory that you register for the class TWEN page. All class handouts and announcements will be distributed or posted through TWEN. Additionally, you will need to upload some class assignments on TWEN (as indicated in the syllabus).

## **Course Policies**

Posted on TWEN under Course Materials, are the Course Policies. It is expected that you will read these policies before the start of class. Failure to do so may significantly impact your grade in this course.

## **COURSE REQUIREMENTS**

Students are expected to participate in class discussion, complete assignments on time, and finish assigned materials by the stated deadlines. Please submit assignments electronically via the Compass platform or TWEN, depending on applicability. Below is a list of the measures that will be used to determine your grade for this course.

### **Grading**

This is a non-graded course (CR/NC). To receive class credit, all students will need demonstrate minimum competency in the course. Pursuant to AR 4-5.3 and school policy, “CR” has been defined as earning a grade of “C” or better. Unlike traditional law school courses, and very much like the bar exam, assignments are not graded on a curve. Your success in the course is dependent on the effort you put in and not based how you measure with your peers.

Unless otherwise noted, all assignments must be completed on an individual basis. I will consider it a breach of the Honor Code if students collaborate, share substantive details or work on these assignments together.

Final course grades are determined as follows:

### **Mandatory Assessments**

Although all assignments need to be submitted in order to ensure your successful completion of the course, the tasks listed below must be completed. The failure to submit any one assignment will result in receiving an NC for the course.

Diagnostic Test: The Diagnostic Test is a 2.5-hour test with 80 multiple choice questions styled after the MBE. This is a particularly important and useful assignment as it will provide you with a baseline for determining your strengths and growth points. Approximately 5 weeks after the completion of the test, each student will receive an Individual Report, and this will be the prime focus of our Individual Counseling Session held later in the course. Although it is not graded, it is key component in helping you establish a plan for success on the bar exam. The test will only be provided for a limited amount of time, and once it closes it cannot be reopened. Failure to complete this test will result in an automatic NC for the course.

Individual Counseling Sessions: There will be one mandatory counseling session during the semester. The purpose of this counseling session will be to review the results of the Diagnostic Test, review your performance in the course, and to determine a plan for addressing any areas for growth. A self-assessment worksheet may be distributed prior to these meetings and you will be expected to upload your response via TWEN at least 24 hours prior to our scheduled meeting.

A sign-up sheet for these appointments can be found on the TWEN course page under “Sign-Up Sheets” in the Navigation Bar. Since these are mandatory meetings, I strongly encourage you to sign up for a time slot as soon as possible to secure a time

that is most convenient for your schedule. As we get closer to the meeting times, I reserve the right to remove any unfilled slots.

Failure to participate in the mandatory counseling session will result in a student being ineligible to receive credit for the course. Additionally, if assigned, failure to complete the self-assessment worksheet will be deemed a missed assignment.

Assessment Tests: Two, closed-book, cumulative assessments will be administered during the course. Like the Diagnostic Test, these assessments provide the best opportunity to learn time management (a key skill for the bar exam) and test your ability to retain and recall rules in a time-sensitive environment. Specific details on format and grading are included below.

### **Timely submission of assignments**

All assignments must be submitted on time. If any of the deadlines pose a problem, you must request an extension, in writing, prior to the deadline. Extensions will only be granted in writing, and for unavoidable conflicts or emergencies. You will be given an additional 24 hours to meet the deadline, unless otherwise noted in the syllabus or provided to you in writing. No more than three extensions will be allowed, including any extension requests made for already extended deadlines.

Being able to timely and accurately complete assignments is a necessity for bar exam and the practice of law. Therefore, late assignments (i.e., those turned in past the deadline when no prior extension has been granted in writing) will result in a score of zero on the assignment.

**Students who miss more than three assignment deadlines over the course of the semester will not be eligible to receive course credit and will receive a reported final grade of "NC" for the course.**

All extension requests and deadlines are per assignment. Please note that it is typical to have more than one assignment due on a single day. Therefore, when submitting your extension request you should note the assignment. For example, you if are assigned (1) 10 practice questions and (2) a quiz to complete on the same day, you may request an extension for both assignments or for only one assignment. The former request would count as two extension requests; while the latter would only count as one extension request.

It is your responsibility to track the number of missed assignments you have in the course. However, a "Course Scores" document will be posted on the TWEN/Course Materials page. This "Course Scores" document will be updated on an almost weekly basis. The primary purpose of this document is to track your scores; but, it can also be used to track missed assignments. At any point in the semester if you are unsure of the number of missed assignments you have, you should feel free to contact me to confirm the same.

## **Classroom Participation**

Class participation will account for 10% of the grade. Each class builds on concepts from earlier classes, so it is important to prepare for, and attend, each class. Effective class participation requires: participation in all in-class quizzes, completion of practice essays and group projects; engaging in interactive slides during class; watching pre-recorded videos; and exhibiting the requisite level of preparedness if called upon. Additionally, in accordance with the Attendance Policy, I reserve the right to mark a student absent if unprepared.

## **Soft-Skills Assignments**

Soft-skill assignments will be assigned throughout the semester. These assignments will focus on the frequently overlooked, yet equally important skills that are necessary to pass the bar exam. Where appropriate, these assignments may be completed as a group; but each individual is responsible for turning in a copy of the assignment. These assignments must be uploaded to TWEN (under Assignments) and will not be accepted via email or in person.

When submitting assignments via TWEN, please make sure your name appears at the top of each page with reference to Legal Fundamentals and the title of the assignment.

Scoring of Soft-Skills Assignments: All soft-skills assignments will be scored on a 100-point scale (a perfect score being 100%). Your final average soft-skill score will count for 10% of your final course grade, and your average soft-skill score must be 75% or higher to receive credit for the course.

## **QBank Questions**

Additional practice questions are available on the Compass platform. You are only responsible for completing the Qbank for the assigned subject matter.

Scoring of QBank Questions and Assignment Deadlines: Your overall score on the QBank questions will count for 10% of your final course grade. (For example, if you answer 60% of all QBank questions correctly, your overall score of 60% will count for 10% of your final grade).

There are approximately 150 questions, with about 50 questions per subject matter. A select number of Qbank questions will be pre-assigned throughout the semester and must be completed by the stated deadline. The remaining Qbank questions can be completed at your own pace, but no later than the last scheduled class of the semester (i.e. before the scheduled date of the Final Assessment). Failure to complete all pre-assigned questions by the stated deadline will be treated as a missed deadline.

To access the Qbank questions, log onto the Compass platform and click on “Practice” in the top navigation bar. There you will have the option to create a “quiz.” You can create the “quiz content” by selecting the topic, sub-topic, and number of questions you would like to answer at that time. Select “Tutor Mode” and then hit “Start Quiz.” You may create as many quizzes as you like, so long as the required number of questions are completed and submitted by the appropriate deadline.

It is your responsibility to make sure all Qbank questions have been completed. You can check your progress by clicking on the “**Detailed Analysis**” link on the Qbank home page.

***Questions coded as “Number Omitted” or “Number Not Reached” cannot be seen on my end. You may not have more than a total 10 questions, collectively, in these categories. Additionally, these questions will be converted to “Incorrect” for purposes of calculating your final score. At the end of the semester, if you have more than 10 questions (including “omitted” or “not reached” questions), this will be deemed a missed assignment.***

### **Quizzes**

Your final average multiple choice score will count for 35% of your final course grade. To ensure you receive credit for the course, you should aim for an average score of 60% or higher on the quizzes and the multiple-choice section of the assessments.

A number of out-of-class quizzes will be assigned throughout the course. These quizzes are not timed, and you may (and are even encouraged to use) your outline and notes when answering these questions. The quizzes, however, may not be done as a group exercise, as the goal is to increase your individual learning and understanding of these types of questions. Quiz answers must be submitted online through the Compass platform by the assignment due date AND marked in your Compass textbook. You must bring your Compass textbook to every class meeting. Failure to bring your Compass textbook to class will result in you being marked unprepared for that session.

Scoring and Retaking a Quiz: All students may elect to retake a quiz by the retake deadline. However, students that do not achieve a score of 60% or higher on any given quiz, are strongly encouraged to retake the quiz in order to pass this section of the grading component. There is a deadline for retaking a quiz as indicated in the Course Calendar below. If you elect to retake the quiz, the higher score between the original and the retake will be recorded as your quiz grade.

**In no event can a deadline for a quiz retake be extended past the class meeting time because the syllabus anticipates reviewing the quiz and correct answers in class during the week the quiz is assigned.**

\*\* To view your quiz score, go to the TWEN course page, select Course Materials, and then select the Course Scores spreadsheet. Scores will be listed by your midterm exam number, which can be located via your ExamSoft account. You can also find a step-by-step guide on locating your number on the TWEN course page under Course Materials.

Method and Deadline for Submitting Request to Retake Quiz: If you wish to retake a quiz, you must contact me by the method and deadline provided. This method and deadline will be announced in class and will be provided on the Course Scores document posted on TWEN. Shortly after the request deadline, your quiz will be reset. (Please note that I have to contact Kaplan in order to get the quiz reset. Therefore, it may take up to 24 hours after the request

deadline to have the quiz reset). Should you elect to retake the quiz, but ultimately fail to do so, this will not be counted as a missed deadline.

If you miss the original deadline for taking the quiz, you do not need to request a “retake.” You may proceed with “retaking” the quiz by the retake deadline. Missing the original deadline will be treated as a “missed assignment.” However, you will have the opportunity to increase your average score by completing the quiz by the retake deadline.

***When uploading your answers to Compass, you may select one of three options: (1) Save; (2) Pause; or (3) Submit. You must “submit” your answers by the deadline. Quizzes that are “saved” or “pause” cannot be seen on my end and will be treated as a missed assignment.***

## Essays

Your final average essay score will count for 35% of your final course grade. In order to ensure you receive credit for the course, you should aim for an average essay score of 60% or higher on the scored essays, including the written portion of the assessments. When calculating your average essay score for the semester, your lowest essay score will be dropped. This does not include the written portion of the assessments.

Each subject matter has three (3) Compass essays. Essay 1 is a practice essay and will not be scored. Essays 2 and 3 will be submitted for grading through the Compass platform. It will take 7-10 business days to receive your score and comments. These essays are not timed, and you may (and are even encouraged to) use your outline and notes when answering these questions. The essays, however, may not be done as a group exercise, as the goal is to increase your individual learning and understanding of these types of questions.

Essay 1:      Essay 1 is only located in the Compass book. It is non-graded essay. Once completed, **your response must be uploaded to TWEN.** (See TWEN / Assignments / [Essay Name]). If you miss class on the day this assignment is completed, you must complete it by the following class (the deadline for this date is reflected on the TWEN Assignment link). Where possible, I will attempt to provide comments to Essay 1. To locate these comments, go to TWEN / Assignments and click on the “View Comment” link. However, these essays will be reviewed in class, and a sample answer will be provided.

Essay 2:      Essay 2 is located in the Compass book. This is a graded assignment, and **your response must be uploaded on the Compass platform** by the due date. Since this essay may be discussed in class, you must also bring a hardcopy of your response to class, or otherwise be able to access an electronic version. It is recommended that you prepare your response in Word document, save it to your hard drive, and then copy and paste the response in the textbox provided on the Compass



platform. Students who do not bring a hard copy of their essay answer to class, or otherwise do not have access to an electronic version will be considered unprepared for that class session.

Essay 3: Essay 3 is only located online; this essay is not in the Compass book. This is a graded assignment, and your response must be uploaded on the Compass platform by the due date. Because this essay may be discussed in class, you must also bring a hardcopy of your response to class, or otherwise be able to access an electronic version. It is recommended that you prepare your response in Word document, save it to your hard drive, and then copy and paste the response in the textbox provided on the Compass platform. Students who do not bring a hard copy of their essay answer to class, or otherwise do not have access to an electronic version will be considered unprepared for that class session.

***When uploading your essay to Compass, you may select one of three options: (1) Save; (2) Pause; or (3) Submit. You must “submit” the essay by the deadline. Essays that are “saved” or “pause” cannot be seen on my end and will be treated as a missed assignment.***

### **Mid-Semester and End-of-Semester Assessments**

Two closed-book, assessments will be administered during the semester. It is expected that you will perform to a minimum level of competency on these assessment tests. The minimum target score for the MBE portion is 70%; and the written portion is 60%.

Scoring of Assessments: Your success or failure in meeting the minimum target scores is not determinative of whether you will receive credit for the course. However, your scores on these assessments will be calculated into your final average multiple choice question score (for the MBE portions of the assessment) and final average essay score (for the essay portions of the assessment) respectively. Therefore, these scores can significantly help you in receiving credit for the class.

### **Mid-Semester Assessment**

\*\* Please note that mid-semester you will have the opportunity to take a simulated practice test. There are significant benefits to completing a practice test and learning how to self-assess your strengths and areas for improvement. The practice test will be administered through TWEN. Complete instructions will be provided in class and posted on TWEN.

After the practice test, and related assignments, you will then take a Mid-Semester Assessment. The Mid-Semester Assessment will be administered outside of our regularly scheduled class and will last 2.5 hours. The assessment will be administered through Examsoft.

With respect to the multiple-choice questions, a significant portion of the questions will be devoted to the sub-topics covered in class (e.g. about 65-75%). Please note, however, that all rules covered in the Real Property outline are testable on the assessment. Just like the bar exam, there are “highly tested topics,” and then there is the rest of the topics.

### **Final Assessment**

Like the bar exam, the Final Assessment will be a comprehensive exam, covering each of the subject matters assigned for the course.

**Format and Coverage:** 3 Essays, one per subject matter assigned in the course; and 35 MBE questions divided as equally as possible among the subject matter assigned for the course.

Similar to the mid-semester assessment, all rules are testable on the Final. The “highly tested topics” will be those sub-topics that were the focus of the course materials, and a significant portion of the questions will be devoted to the sub-topics covered in class (e.g. about 65-75%). Still, be prepared to be tested on any of the rules included in the outlines.

Although subject to change, in the past the assessment has been administered during a regularly scheduled class and will last 2 hours and 45 minutes. The assessment will be administered through Examsoft.

**Accommodations:** If you require accommodations or need to delay sitting for either test, you must follow the school’s academic regulations regarding the same. See AR 4-4.1(a). I have no authority to allow you to reschedule or extend the time granted for these tests.

**COURSE CALENDAR:**

Similar to the bar exam, success in this course requires the ability to stay organized and devote several days per week for the completion of assignments and rule memorization. Pursuant to the ABA rules, this means each week you should spend 6 hours outside of class preparing for this course. Like the bar exam, breaking these hours up over multiple days will allow for a less stressful experience, and will provide you the time needed to review and absorb the information properly. The assignments have been selected with the idea that you will spend 2-4 hours per week completing assignments, and using the remaining time to work on study aids, practice questions on your own, and engage in rule memorization.

Specific assignments and deadlines are listed below. However, you may find this general guide useful as you become acclimated with the pace of the course:

Fridays: If applicable, Pre-assigned Qbank Questions and Quizzes are due.

Sundays: If applicable, quiz retake is due.

Mondays [Class]: Most soft-skills exercises and essays are due.

[Tues / Wed / Thur / Sat]: Review assignment(s) for the upcoming week; plan and organize; use one or more of these days to watch videos, work on study aids, memorize rules and / or do additional practice questions.

Again, this is a general guide for the majority of the assignments due throughout the course. For example, individual counseling appointment and self-assessment, or other assignments may not follow this schedule. Those deadlines are communicated below, on TWEN, and / or you will be sent an email if new deadlines are set. I will also make every effort to announce these deadlines in class. Nevertheless, it is your responsibility to submit all assignments on time. If you are not clear about a deadline, please ask. ***As a guiding principal- you don't need to submit the assignment early, but you do need to look at the assignment early to confirm the deadline and understand how much work is necessary in order to complete it by the deadline!***

We will use three platforms in this class. Generally, here is a guide for where to find resources and materials, and where to submit assignments:

<u>Compass (Kaplan)</u>	<u>TWEN</u>	<u>Zoom</u>
<ul style="list-style-type: none"> <li>• Compass Quizzes</li> <li>• Compass Essays 2 and 3, only</li> <li>• Compass videos</li> </ul>	<ul style="list-style-type: none"> <li>• Soft-Skill Exercises</li> <li>• Compass Essay 1, only</li> <li>• Prof-generated Essays / MPTs (i.e. non-Compass materials)</li> <li>• In-class video recordings / Slides</li> <li>• Other Prof-generated course materials</li> </ul>	<ul style="list-style-type: none"> <li>• In-class video recordings</li> <li>• To answer <u>in-class</u> MCQ questions</li> </ul>

I reserve the right to alter course content and/or adjust the pace to accommodate class progress. Students are responsible for keeping up with all adjustments to the course calendar.

***All assignments must be submitted on time. If any of the deadlines pose a problem, you must request an extension, in writing, prior to the deadline. Extensions will only be granted for urgent, unforeseeable, and unavoidable conflicts or emergencies. You will be given an additional 24 hours to meet the deadline, unless otherwise noted in the Syllabus or provided to you in writing. No more than three extensions will be allowed, including any extension requests made for already extended deadlines. No more than three deadlines may be missed. Failure to abide by this rule will result in receiving an NC for the class.***

## Assignments and Deadlines

Class			
1/22	Subject:	Bar Exam Admissions	Introduction to the admissions process and bar exam format for different jurisdictions; introduction to recall and memorization strategies
	Deadline:	1/22 (1:00 pm)	<input type="checkbox"/> Complete the Individual Bar Profile (TWEN / Assignments)  <input type="checkbox"/> Watch the “Welcome to Legal Fundamentals” video (Blackboard; See TWEN / Course Materials / IT Folder for Instructions on how to access Blackboard)  <input type="checkbox"/> Watch the “Study Strategies” video (Blackboard)  <input type="checkbox"/> <i>Soft Skill Exercise</i> : Prepare a 1-Week Study Plan for Class (TWEN / Assignments)
1/29	Subjects:	Bar Exam Skills; Property	Introduction to bar prep and bar exam strategies and skills; Substantive review of select topics in Property
	Deadline:	1/29 (1:00 pm)	<input type="checkbox"/> Watch the “Diagnostic Test” video (Blackboard)  <input type="checkbox"/> Complete the Diagnostic Test (Compass) (appx. 2.5 hours) ( <i>This is a mandatory assignment.</i> )  <input type="checkbox"/> Watch Property video (Compass)  <input type="checkbox"/> Review Property Outline and prepare Property study aid ( <i>not to be turned in</i> )
		<i>In-class assignment</i> <sup>‡</sup>	<input type="checkbox"/> Complete “Practice Essay: Property” (TWEN) ( <i>Note: This is a non-Compass essay that can only be found on TWEN</i> )

<sup>‡</sup> All in-class assignments must be completed even if you do not attend class on this day, or you add the course after this date. If you miss class, all in-class assignments are due by our next scheduled class. If you are not present in class, you can find the assignment on TWEN, under the Assignment link.

Class			
2/5	Subject:	Property	Multiple choice strategy and approach; Essay writing and strategy and approach
	Deadline:	2/2 (11:59 pm)	<input type="checkbox"/> Watch the “MBE Strategies” video (Blackboard) <input type="checkbox"/> Complete at least 20 Property Qbank questions ( <u>Tip</u> : Focus on “Ownership” questions) (Compass) <input type="checkbox"/> Complete “MBE Strategy Template” using Property Quiz 1, Questions 2, 4, 6, 13, 20. (TWEN) <input type="checkbox"/> Complete and submit all answers to Property Quiz 1 <sup>§</sup> (Compass)
		2/4 (11:59 pm)	<input type="checkbox"/> If applicable, retake Property Quiz 1 (Compass)
		2/5 (1:00 pm)	<input type="checkbox"/> Study the Property Outline and memorize as many rules as possible** <input type="checkbox"/> Complete Property Essay 1 (Compass Book <i>only</i> ); <u>submit on TWEN</u>
2/12	Subject:	Property	Further review of select Property topics, effective multiple choice and essay strategy and practice
	Deadline:	2/9 (11:59 pm)	<input type="checkbox"/> Watch the “Bar Exam Budget” video (Blackboard) <input type="checkbox"/> <i>Soft Skill Exercise</i> : Prepare bar exam budget (TWEN) <input type="checkbox"/> Complete Property Quiz 2 (Compass)
		2/11 (11:59 pm)	<input type="checkbox"/> If applicable, retake Property Quiz 2
		2/12 (1:00 pm)	<input type="checkbox"/> Watch the “Essay Strategies” video (Blackboard) <input type="checkbox"/> Complete Property Essay 2 (Compass) <input type="checkbox"/> Study Property Outline and memorize rules

<sup>§</sup> Reminder: All Quiz answers must be answered in the Compass book and online. Hard copies of all essays should be brought to class, but only Essays 2 and 3 will need to be uploaded on Compass.

\*\* Note: study sessions for this course should run 3-4 hours, depending on your level of comfortability with the material. If you need a shorter study period, then you should use this time to do more practice work. You can find more practice questions on the “Practice” section of the Qbank, resources in the library, and the Bar Support CAS Intranet website (“Practice Questions” link). The TWEN page includes links to these agencies.

Class			
2/19	Subject:	Property	Building on substantive knowledge of select Property sub-topics; continuing review of bar prep strategies, including managing stress
	Deadline:	2/16 (11:59 pm)	<input type="checkbox"/> Watch the Mortgages video (Compass) <input type="checkbox"/> Complete at least 10 Property Qbank questions ( <b>Tip:</b> Do at least 5 questions under “Mortgages/Security Devices” and 5 questions under “Titles”) <input type="checkbox"/> Complete Mortgages Quiz (Compass)
		2/18 (11:59 pm)	<input type="checkbox"/> If applicable, retake Mortgages Quiz (Compass)
		2/19 (1:00 pm)	<input type="checkbox"/> Watch the “Managing Stress” video (Blackboard) <input type="checkbox"/> <i>Soft Skill Exercise:</i> Complete the Managing Stress Tests (TWEN) <input type="checkbox"/> Complete Property Essay 3 (Compass Online <i>only</i> ; not in Book)
2/26	Subject:	Simulated Practice Test	Asynchronous class. Administered via TWEN.
No online class.	Deadlines:	2/23 (11:59 pm)	<input type="checkbox"/> Watch “Simulated Practice Test” video (Blackboard) <input type="checkbox"/> Continue rule memorization in preparation for simulated test <input type="checkbox"/> <i>Suggested:</i> Complete additional Property Qbank Questions (Compass) and Practice Problems (TWEN) in preparation for Simulated Test
		2/26 (3:55 pm)	<input type="checkbox"/> Complete Simulated Practice Test (TWEN)
2/29 Tentative	Subject:	Mid-Semester Assessment	Administered outside of our typical class date and/or time. Finalized date/time TBD. This is a mandatory assignment.
	Deadlines:	2/26 (11:59 pm)	<input type="checkbox"/> Review answers to Simulated Practice Test. Score essays and MBE. Upload scores, comments, and questions. (TWEN) <input type="checkbox"/> Download and complete the Mock Exam on ExamSoft. Contact the Records Office if you have issues. <input type="checkbox"/> <i>Suggested:</i> Complete additional Property Qbank Questions (Compass) and Practice Problems (TWEN) in preparation for Midterm Assessment
		2/29	Assessment Test Format:

			3 essays and 25 MBE questions
Class			
3/4	<i>SPRING BREAK: Use this time to get a jumpstart on the next subject!</i>		
Week of: 3/11	Counseling Appointments	<i>This is a mandatory appointment, and is required as a part of receiving credit for the course.</i>	
(No in-class meeting on 3/11)	Deadline:	24 HOURS PRIOR TO MEETING  <i>(Note: The deadline on TWEN is set based on the last meeting appointment. <b>Your deadline may be earlier based on your meeting time).</b></i>	<input type="checkbox"/> Schedule appointment through TWEN.  <input type="checkbox"/> <i>Soft Skill Exercise:</i> Prepare and submit Self-Assessment on perceived strengths and weaknesses in Property Law specifically, and in bar prep generally. (TWEN)  <i>Sessions will be held online, in my Zoom Personal Meeting Room.</i>
	3/18	Subject: Civil Procedure  Deadline:	Substantive Review of Civil Procedure: Recall, Memorization, Issue spotting, Legal Analysis; MBE Strategy and Approach  3/15 (11:59 pm)  3/17 (11:59 pm)  3/18 (1:00 pm)
			<input type="checkbox"/> Watch Civil Procedure video (Compass)  <input type="checkbox"/> Review outline and begin prep of study aid ( <i>not turned in</i> )  <input type="checkbox"/> Complete at least 20 Civil Procedure Qbank questions (Compass)  <input type="checkbox"/> Complete Civil Procedure Quiz 1 (Compass)  <input type="checkbox"/> If applicable, retake Civil Procedure Quiz 1  <input type="checkbox"/> Complete Civil Procedure Essay 1 (Compass Book <i>only</i> ); <i>submit on TWEN</i>



Class			
3/25	Subject:	Civil Procedure	Effective Multiple Choice Test Taking Strategy and Practice; Essay Approach: IRAC, Essay Review and Practice
	Deadline:	3/22 (11:59 pm)	<input type="checkbox"/> Complete Civil Procedure Quiz 2 (Compass)
		3/24 (11:59 pm)	<input type="checkbox"/> If applicable, retake Civil Procedure Quiz 2
		3/25 (1:00 pm)	<input type="checkbox"/> Complete Civil Procedure Essay 2 (Compass)  <i>Suggested:</i> Review and memorize <u>Property</u> rules; complete one property essay and 10 property Qbank questions
4/1	Subject:	Criminal Procedure	Substantive Review of Criminal Procedure: Recall, Memorization, Issue spotting, and Legal Analysis
	Deadline:	3/29 (11:59 pm)	<input type="checkbox"/> Watch Criminal Procedure video (Compass)  <input type="checkbox"/> Review outline and begin preparation of study aid ( <i>not to be turned in</i> )  <input type="checkbox"/> Complete at least 20 Criminal Procedure Qbank questions (Compass)  <input type="checkbox"/> Complete Criminal Procedure Law Quiz 1 (Compass)
		3/31 (11:59 pm)	<input type="checkbox"/> If applicable, retake Criminal Procedure Law Quiz 1 (Compass)
		4/1 (1:00 pm)	<input type="checkbox"/> Complete Criminal Procedure Essay 1 (Compass <i>only</i> ); <i>submit on TWEN</i>

Class			
4/8	Subject:	Criminal Procedure	Essay Approach: IRAC, Essay Review and Practice
	Deadline:	4/5 (11:59 pm)	<input type="checkbox"/> Complete Criminal Procedure Quiz 2 (Compass)
		4/7 (11:59 pm)	<input type="checkbox"/> If applicable, retake Criminal Procedure Quiz 2 (Compass)
		4/8 (1:00 pm)	<input type="checkbox"/> Complete Criminal Procedure Essay 2 (Compass)  <input type="checkbox"/> Prepare a new response to the in-class essay received in Week 2 (See “Week 2 Practice Essay: Property,” posted on TWEN / Assignments), and submit via TWEN  <input type="checkbox"/> Compare your new response with the old response and prepare a Self-Assessment on your essay writing skills. (See “Self-Assessment Guide” on TWEN /Assignment), and submit via TWEN
4/15	End-of-Semester Assessment Test	Administered as a part of class. <i>This is a mandatory assignment.</i>	
	Deadline:	4/15 (1:00pm)	<input type="checkbox"/> <b><i>All outstanding assignments are due.</i></b> <sup>††</sup>  <input type="checkbox"/> Complete Civil Procedure Essay 3 (Compass Online <i>only</i> ; not in Book)  <input type="checkbox"/> Complete Criminal Procedure Essay 3 (Compass Online <i>only</i> ; not in Book)  <input type="checkbox"/> If applicable, complete remaining Qbank questions for all assigned subjects (50 questions/subject)  <input type="checkbox"/> Devote a significant amount of time to studying for this test. Your performance on this test should reflect the same!

<sup>††</sup> This is in no way to suggest that previous deadlines may be missed without prior written approval. For those who have been granted an extension, a new deadline will be provided to you in writing, and that new deadline must be met as well. However, no extensions will be granted beyond this date.

NOTES: