
Course No. 368 Pretrial Practice Spring 2022

Instructor Information

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Course Information

Schedule: Wednesdays, 6:05 p.m. to 8:05 p.m. (excluding any holidays)
Dates: January 18, 2022 – April 25, 2022
Location: To be determined
Office Hours: Please request a meeting 24 hours in advance via email

A. Course Overview

The purpose of this course is to teach the nuts and bolts of pretrial practice. As fewer cases reach trial, there has been increased emphasis on the pretrial phase. But pretrial practice has always been critical because what transpires pretrial is what leads to a successful dispositive motion, a favorable settlement, a winning verdict – or defeat. If you plan to do civil litigation, this is what you will spend the vast majority of your career doing.

The goal is to familiarize you with the fundamentals of the key aspects of pretrial practice, including pleadings, discovery, motions practice, and settlement, as well as some of the other issues and challenges litigators regularly encounter. We will endeavor to make this course very practical, as reflected in the assignments and in-class exercises: drafting a complaint and written discovery requests; drafting a short legal research memo; writing and arguing a motion to compel or opposition to a motion to compel; conducting a short deposition; and negotiating a settlement. This will also afford you an opportunity to work on your litigation writing, an invaluable skill.

B. Text and Materials

We will use *Pretrial, Mauet and Marcus, 10th Edition*, which is very informative and an easy read. Mauet also has several case files, which we will use for all of the assignments (except the legal research memo). We will divide the class into four small groups and assign one case to each group for purposes of three of the written assignments (not the legal research memo) and all of the in-class assignments. Please note that both counsel may stipulate to additional facts (beyond what is contained in the case files) if you wish, but you must notify me by email in advance, copied to your opponent – we can discuss.

You should also have the Federal Rules of Civil Procedure. I will provide via TWEN several examples of complaints, interrogatories and document requests, motions to compel and oppositions, and deposition transcripts – please keep in mind that these are examples, and some may be outdated or not quite perfect.

C. Assignments

Each student will:

1. Prepare a short (no more than 4 pages) complaint – 10% of grade.
2. Prepare a short set of interrogatories and document requests – (no more than 8 interrogatories and 8 document requests, but at least 6 of each; general instructions and directions not necessary) – 15% of grade.
3. Draft a motion to compel or opposition to motion to compel (5 page maximum), and argue the motion (10-12 minutes) – 25% of grade (I will provide suggested topics for motions; you and your opponent must agree in advance – and notify me by email – on the issue for the motion.
4. Conduct a 25–30-minute deposition (you and your opponent must agree in advance on which witness to depose – both sides may use all of the materials in the case file – 20% of grade.
5. Draft a legal research memo (4 page maximum) concerning the law on how the parts and subparts of an interrogatory are counted for purposes of the limits on the number of interrogatories permitted – 15% of grade.
6. Conduct a 20-25-minute settlement negotiation (the time covers both students) – 10% of grade.

On each of the assignments, you will be working on your own (no team projects), but for the motion/opposition, deposition, and negotiation, you will have an opponent, so you will need to coordinate. We will generally assume your case is in the Eastern District of Virginia.

In addition, class participation (during the lectures and critiquing the arguments, depositions, negotiations and interviews of fellow students) will represent 5% of your grade.

Please put your name on the top of the first page of the written assignments.

Written assignments are due by the end of the class on the date indicated on the Class Schedule (see attached) – unless an extension has been requested, late assignments may be subject to a reduction in the grade.

D. Contact

You may contact me by email (**please use my GMU email**), or by phone. I am happy to meet after class, or before class if arranged in advance.

If anything is unclear, please ask questions – during class, by email, by phone, or before/after class.

E. Learning Outcome Statements

At the conclusion of this course, the students will:

1. Have a better understanding of the flow, sequence, timing, and purpose of various aspects of pretrial practice.
2. Have experience preparing some of the documents central to pretrial practice.
3. Have experience with depositions, motions arguments, and settlement negotiations.
4. Learn many of the practical nuts and bolts of pretrial practice to minimize the sense of “deer in headlights” in the early years of their careers.

CLASS SCHEDULE

WEEK		ASSIGNMENT DUE DATES
Jan 19	Overview of Course and Class Assignments (dividing class into smallgroups and assigning cases for purposes of complaints, discovery, motion/oppositions, depositions and negotiations) Planning and Pretrial Issues Informal Fact Investigation Know Rules, Court, Judge Complaint Answer Litigation Hold Removal Mauet, pp 3-18, 19-55, 57-83, 85-118, 121-149, 150-167, 262-266, 362-367	
Jan 26	Motions Initial Disclosures Sequence of Discovery Coordination with Co-Defendants Experts Interrogatories Document Requests □ Mauet, pp 191-277, 343-362	
Feb 2	Requests for Admission Physical Inspection Objections Overview of Depositions Deposition Preparation Witness Preparation Defending Depositions Rule 30 (b) 6 Depositions Who to Depose and Why □ Mauet, pp 238-240, 255-257, 277-330	Feb 2: Complaint - Students will draft a Complaint based on case assigned

Feb 9	Expert Depositions Document Production ESI Use of Vendor Preserving Evidence Spoliation □ Mauet, pp 259-277	Feb 9: Interrogatories and Document Requests -Students will draft written discovery based on case assigned and side selected
Feb 16 Feb 23 Mar 2 Mar 9	Depositions – each student will take and defend a deposition. Order: Case 3 on the 16th; Case 4 on the 23rd, Case 5 on the 2nd, and Case 6 on the 9th.	Feb. 23: Half of class will draft Motions to Compel (and serve opponent)
Mar 16	Spring Recess – No Class	
Mar 23	Summary Judgment Motions/Settlement and Mediation □ Mauet, pp 368-381, 400-432	Mar 23: Other half of class will draft Opposition (and serve opponent)

Mar 30 Apr 6	Motion to Compel Oral Arguments – Order: Cases 4 and 5 on the 30th; 6 and 3 on the 6 th	Apr 6: Legal research memo on how parts and subparts of an interrogatory are counted for purposes of the limits on the number of interrogatories permitted.
Apr 13 Apr 20	Negotiations – Order: Cases 5 and 6 on the 13th; Cases 3 and 4 on the 20th. Class wrap-up.	